



October 11, 2017

Rick P. Keigwin, Jr., Director  
U.S. Environmental Protection Agency  
Office of Pesticide Programs, Mail Code 7506C  
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Dear Rick:

Thank you for your interest in serving as the keynote speaker at the 2018 TPSA Conference in Memphis, TN to be held February 6-8, 2018. This letter is to confirm information which has been discussed with you.

**Conference dates/location:** The conference kicks off with a welcoming reception on February 6 from 6:00-7:30 pm. The conference will be held at the Hilton Memphis Hotel located at 930 Ridge Lake Blvd., Memphis Tennessee. We are working to finalize the program speakers at this time.

**Presentation:** As the keynote, your presentation is scheduled for **Wednesday, February 7, 2017 from 8:30 – 9:30 am.** Please provide an Agency update on key issues affecting state agencies, educators, industry and the pesticide application industry such as the status of bees, registration, applicator certification, worker protection standards, herbicide tolerant chemistries, DRTs, containment and disposal. I know that is a lot to cover, but the attendees would find it very informative. Please allow 10 minutes at the end of your presentation for Q&A with the attendees.

**Speaking fee:** It is my understanding that you cannot accept a fee for your presentation. TPSA would be willing to assist with your flight and/or your lodging while at the conference if needed. Please let me know how you wish to handle and I will provide details. As the keynote speaker for the conference, your registration fee is waived. You are welcome to attend the entire conference if your schedule allows.

**TPSA Background:** The Pesticide Stewardship Alliance (TPSA) is a collaborative partnership of government agencies - federal, state and local, educational and research institutions, public organizations, private corporations and individuals actively involved in stewarding the pesticide life cycle. Founded in 2000, TPSA utilizes education, training, outreach and other activities to accomplish stewardship objectives in local, national and international arenas.

**Conference Details:** 2018 Conference information – details will be posted on the [website](#) in the near future. Also, for your reference, Dr. Stanley Culpepper, UGA, has been confirmed as a speaker for the conference.

Normally there are 100 – 125 attendees for the conference. The dress code for the meeting is business casual. Conference tracks on Wednesday, February 7 and Thursday, February 8, include PPE and EPA Rules for Pesticide Application and Pesticide Application-Field Experience location.

**AV Needs and Conference Proceedings:** A computer and LCD projector will be available for PowerPoint presentations. Please bring your presentation on a thumb drive, which we will load onto the computer. If you need other equipment, please contact me by **January 15, 2018**. In an effort to share the information presented at the conference we would like to be able to post your presentation, if you are using PowerPoint, on the TPSA web site, after the conference. If this is an issue, please let me know prior to the conference.

**Action Needed:** Please review this letter and confirm that you will be able to attend serve as the key note speaker by October 20, 2017. If you accept this invitation, please send me the following:

- Photograph of yourself as a jpeg file so that we can use it for promotion and the program.
- Title of your presentation that we should use to the program.

Finally, I look forward to hearing from you and hope that you will be able to attend and speak at the conference as I think the attendees it would find it very informative.

Sincerely,



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cc: Scott Birchfield, TPSA President  
Kimberly Gilbert, TPSA Conference Chair  
Carol Ramsay, TPSA Conference Committee member